

Purpose

The purpose of this policy is to define the proper process for the issuance of Traffic Engineering Orders (TEO's).

Policy

In order to promote motorist, bicyclist, and pedestrian safety and efficiency, the Division of Traffic and Safety will be responsible for continuous observation and evaluation of functional characteristics on the State Highway System, enacting traffic regulations to help achieve this goal.

TEO's specify the authority to establish specific traffic regulations pertaining to (1) directional movements, (2) speed limits, (3) lane restrictions, (4) parking restrictions, (5) pedestrian/bicycle access or restrictions, (6) railroad grade crossing exemptions, and (7) other traffic operations necessary to properly control traffic and enhance safety.

TEO's will be issued only after sound traffic engineering studies have justified their need. Guidelines for the basis of traffic studies will be, but not limited to:

1. Manual on Uniform Traffic Control Devices (MUTCD).
2. Accident Studies.
3. Field investigations.

Parking restrictions will be established when a field review indicates that the allowance of parked vehicles constitutes a visual or highway capacity deficiency. Local jurisdictions will be allowed the right to establish, by ordinance, and maintain turnover-type parking restrictions (one hour parking limit, loading zones, etc.). A request for these restrictions must first be submitted to the Utah Department of Transportation and a TEO issued.

Procedures

Issuance and Control of TEO's

UDOT 06C-5.1

Responsibility: Region Director

Actions

1. Receives a request for a TEO from an appropriate elected official, a responsible member of the public, or employees of UDOT. After evaluation and concurrence in the request, coordinates with affected local government agencies and law enforcement officials for their input. Submits request to the Traffic and Safety Division to establish or change a TEO.

Responsibility: Traffic and Safety Studies Engineer

2. Analyzes the feasibility of the request by conducting a study of the need. Such a study may consist of a field investigation, a statistical analysis, or possibly even a field visit with affected parties.
3. Coordinates the study with the Region Director or Region Traffic Engineer.
4. Forwards all justified TEO requests to the Traffic and Safety Operations Engineer.

Responsibility: Traffic and Safety Operations Engineer

5. Prepares necessary documents, assigns TEO number and forwards package to the Engineer for Traffic and Safety.

Responsibility: Engineer for Traffic and Safety

6. Reviews the study, analysis, and recommendations of the Traffic and Safety Studies Engineer.
7. Upon approval, signs the TEO and returns it to the Traffic and Safety Operations Engineer.

Responsibility: Traffic and Safety Operations Engineer

8. Prepares required transmittal correspondence and distributes approved TEO as follows (one copy each):
 - a. Central Files

- b. Region Operations Engineer or District Engineer
- c. Division of Traffic and Safety
- d. Utah Highway Patrol
- e. Appropriate local governmental agency and local law enforcement agency.

Responsibility: Region Director

- 9. Verifies that the provisions of the TEO have been executed and then notifies the Traffic and Safety Operations Engineer of satisfactory completion of the TEO requirements.